

## Adult Literacy Tutor Quarterly Progress Report



Please complete and return to Tracy Geglein, Adult Literacy Coordinator at River Valley Resources or email to [tracy@rivervalleyresources.com](mailto:tracy@rivervalleyresources.com). Call 812-274-0977 or 701-2636 if you have questions.

Tutor  
Name \_\_\_\_\_ Date \_\_\_\_\_

Student  
Name \_\_\_\_\_ Period Covered \_\_\_\_\_

Check the material you have used in your instruction.

### Core Program Material:

- Challenger Reading Level \_\_\_\_\_
- Challenger Writing Level \_\_\_\_\_
- Laubach Level \_\_\_\_\_
- SIPPS
- Other: \_\_\_\_\_

### Supplemental Material:

- Lifeskills
- Essential Skills for Workplace
- Teaching Adults Literacy Resource
- English Connections
- Other: \_\_\_\_\_

### Real World Material:

- Maps/Photos/Charts
- Newspapers/Magazines
- Job-related material
- Other: \_\_\_\_\_

### Writing Activities:

- Language Experience
- Wrote letter or card
- Completed a form or application
- Kept a journal
- Wrote a check, recipe, grocery list, etc.
- Other: \_\_\_\_\_

### Computer Activities:

- WIN Courseware
- Word
- Google or other search engine
- Thinkfinity
- GCFL LearnFree.org
- Khanacademy.org
- Other: \_\_\_\_\_

### Tutor's Observations

1. What overall progress has the learner made?

Improvement in: Reading Writing Speaking Math Computer

Follows directions with greater ease Organizational skills Goal focus

Behavior

Other: \_\_\_\_\_

Comment:

2. Changes in self-esteem noted:

More at ease More eye contact Socializes more

More positive attitude toward new task More willing to read aloud

More pride in appearance More prompt for session

Willing to try things not willing to try before

Comment:

3. Would the learner like to participate in any of the following activities to promote our program?

Recruitment Media Speaking Newsletter Support Group

Other: \_\_\_\_\_

4. What do you need to focus on during the next period?

5. What interests has the learner expressed?

6. What reading materials do you plan to use in the next period?

Reading series     Books     Poetry     Real life materials (newspapers, forms, handbooks, menus)

Other: \_\_\_\_\_

7. What writing is being planned?

Journal     Letters     Poetry     Notes     Job related     Stories/essays

Other: \_\_\_\_\_

8. Date you anticipate your student will be ready to retake the TABE assessment  
(Estimated time to finish current curriculum level):

\_\_\_\_\_

9. Please share any questions, comments, requests: